

DowntownBangor Outdoor Market

Summer 2010 Outdoor Market Guidelines and Application]

Produced by Bangor Center Corporation, 73 Harlow St., Bangor, ME 04401

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Market dates: June 10, June 17, June 24, July 1, July 8, July 15, July 22, and July 29

Market Hours: 5 p.m. - 8 p.m. (Setup between 4 p.m. and 5 p.m.)

Location: Broad Street/West Market Square

Applications and Payment must be received by Bangor Center before May 14th.

Exhibitor acceptance will be on a first come, first served basis, based on when both the attached application and payment are received. Previous exhibitors in good standing receive first refusal on space.

Exhibitor Guidelines

Eligibility

1. Exhibitors may only sell eligible items. Eligible items are **Maine-made fine arts, select crafts** and **specialty food items** that are prepared or raised. Ex. popcorn, baked goods, canned or preserved goods, fresh produce.
2. You may only bring to sell the type of product that has been approved on your application form. If you want to bring a new type of item you must make a request in writing to Market manager and receive prior written approval. We do not offer exclusivity for any product line, but do reserve the right to limit the number of exhibitors with similar product lines, for the benefit of all involved.
3. Exhibitors may not share a display.
4. "Brokered" items will NOT be accepted. Brokered items are products made elsewhere requiring a minimal finishing touch or brokered items requiring only some merchandising/assembly.
5. No flea market, garage sale, generic, mass-produced, vintage clothing or other "used" items will be accepted.
6. Exhibitors must supply their own table, chairs, umbrella, tent, trash receptacles and display materials. Weights are recommended to deal with winds. We also suggest bringing a roll of trash bags or flexible plastic in case of sudden rain.
7. Exhibitors are responsible for collecting and remitting all appropriate sales taxes in accordance with the laws of the State of Maine.
8. All **FOOD VENDORS** (home or restaurant manufactured) are required to be in compliance with all City and State regulations; in most cases this includes proper labeling and licensing. All food vendors must demonstrate proof of compliance with regulations.

Exhibitor Commitment

1. In principle, exhibitors are required to commit to the entire season. We understand that you may not be able to make all eight weeks. **You must notify us in advance if you will miss a week**, so that we may plan the layout without any “holes.” If you miss two markets you may have to reapply to get reinstated (at Bangor Center Corporation’s discretion).
2. Upon approval of application exhibitors will be given a space for the season that is 10’ x 10’. **The fee for the season is \$100 for the full 8 weeks, payable at the time of application. A 4 week option is available for vendors at \$70. No refunds after acceptance date.** Please make checks payable to Bangor Center Corporation.
3. The exhibitor must be on site, or have a representative on site who can answer questions about the process used to create the wares.
4. Exhibitors are expected to be open for business from 5 p.m. until 8 p.m.

Set Up and Take Down:

1. Set up is between 4 and 5 p.m. Booth space is issued on a first come-first choice basis.
2. After unloading, you must **immediately** remove your vehicles (before setting up your display). All vehicles must be removed by 4:45 p.m. (15 minutes prior to the official opening time for the market.) You may not bring your vehicle back to the area until after 8 p.m. We ask that you park your vehicle a reasonable distance from the market to allow potential customers closest access.
3. Tear down may commence at 8 p.m., the official end of market.
4. You must remove your own trash.

Weather:

1. The market will take place in light rain – please plan accordingly. In the event of heavy rain or a storm, we will leave it up to individual exhibitors. Exhibitors who choose to set up do so at their own risk.



Photo taken by Paul Hilchey-Chandler



West Market Square